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## **CMEA Honor Administrator Award Nomination Information**

Colorado music educators are invited to nominate an administrator from their school system as a candidate for the CMEA Honor Administrator Award. This award program recognizes chief school administrators who have demonstrated a continuing philosophical and financial commitment to the cultural arts curriculum through their leadership in developing, improving, and supporting arts education (and particularly music education) within their school system.

The CMEA President at the annual CMEA Clinic/Conference will present the Honor Administrator Award. The finalist will be featured in the Colorado Music Educator during the year, and additional releases will be arranged through appropriate state and national professional journals and news media.

Nominations must be postmarked by October 25th of the year to the Honor Administrator Committee Chairperson. Individual music educators may initiate the nomination, but group participation and system-wide involvement in the nomination is encouraged.

**Qualifications:** Nominees should be exceptionally skillful in their administrative unit and obviously supportive of arts education as an integral part of the total school curriculum as demonstrated by: personal attitude and philosophy; results in terms of program development and improvement; sensitivity to unique program requirements of space, equipment, staffing and scheduling; financial support for arts education; and leadership in providing opportunities for staff development, community, and school board support.

**Nomination applications:** The application (found on the following page) should include biographical information and professional experience (including years of experience in current position); information outlining the scope of the system's music program (number of students and teachers involved, curriculum, organization, administrative support, resources, etc.); and evidence of areas of improvement and/or unusual or unique features of the music/arts program within the community.

**It may also include:** Photographs; news clippings; letters of endorsement from area educators, parents, students, volunteers or community leaders; and/or narrative descriptions of the nominee's specific support, unique leadership, and creative contribution in the area of music education. These are not required, however. All nominations must include the name, address, and phone number of one contact person, should the committee desire additional information. Submitted application material will not be returned unless return is specifically requested.

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## CMEA Honor Administrator Award Nomination Form

Nominee's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Name of School/District: \_\_\_\_\_

**Please be sure to include a good photograph.**

**Professional Experience (Include years of experience in current position)**

### Other Information Needed for Application:

- A. Biographical outline of nominee.
- B. Information outlining scope of system's music program (number of students and teachers involved, curriculum, organization, administrative support, resources, etc.)
- C. Evidence of area of improvement and/or unusual or unique features of the music program within the community.

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*Return this form by October 25, 2007 to:*

Steve Meininger  
8195 W. 20th Avenue  
Lakewood, CO 80214