

**Colorado Music Educators Association is now accepting proposals for  
workshops/clinics/professional development sessions for the 2011  
Clinic/Conference to be held in Colorado Springs, CO**

**CONFERENCE DATES: Wednesday, January 26; Thursday, January 27; Friday, January 28; Saturday,  
January 29, 2011**

**PROPOSAL SUBMISSION DEADLINE: postmarked or sent email by June 1, 2010**

**NOTIFICATION DATE: no later than September 1, 2010**

**GUIDELINES FOR SUBMITTING A SESSION PROPOSAL FOR  
Colorado Music Educators Association Clinic/Conference 2011**

1. The proposal form on the following page must be filled out completely. Incomplete proposals will not be considered. Submission deadline is a postmark of June 1, 2010 or an email submission on or before June 1, 2010.
2. Proposals are evaluated by the CMEA Council most closely matched with the Session Proposal (Instrumental Council members select Instrumental sessions, etc.)
3. Criteria for selection: quality of proposal (objectives and organization), innovation, importance and timeliness of the topic, practical applicability, and program balance. Sessions proposals meeting the needs of teachers in small schools are encouraged.
4. Presentation times for accepted Clinic/Conference sessions will be assigned by the CMEA Councils and Executive Board. Selected clinicians are expected to be available for any day during the span of the Clinic/Conference when his/her clinic is assigned. Requests for specific presentation times cannot be honored.
5. **Colorado Clinicians must be current members of CMEA and must be registered for the Clinic/Conference.** While CMEA deeply appreciates their service, Colorado Clinicians are *not paid an honorarium or reimbursed for lodging or meals.*
6. If your proposal is accepted, you will be expected to **NO LATER THAN SEPTEMBER 1, 2010** (1) submit a digital picture of yourself and a short biography, (2) submit a short but detailed description for the Conference Program. You will prepare handouts for your session. The CMEA Council Chairs will notify you of approximately how many handouts to bring.
7. CMEA typically provides a screen, microphone, and one music stand in the Clinician's room. Neither LCD projectors nor internet access are provided by CMEA for presentations. Please include any special equipment requests in your proposal for consideration.
8. CMEA offers Exhibitor Showcase opportunities for those individuals or companies wishing to promote a product. Clinic Sessions are educational in nature and intended to promote purchase of a particular product. For information about Exhibitor Showcases, please contact Ken Anderson, CMEA Exhibits Chair at [kanderson@flesherhinton.com](mailto:kanderson@flesherhinton.com).
9. Session presenters are encouraged to submit session proposals for consideration that would meet the needs of our small school directors (i.e. building instrumentation; selection of music/scoring solutions for lack of instrumentation; recruitment techniques; K-12 management techniques, etc.). These sessions would be designated as "Small School Clinic."

Further questions? Email CMEA President, Tricia Kidd: [tricia.kidd@comcast.net](mailto:tricia.kidd@comcast.net)

# Call for Clinic Session Proposals

Colorado Music Educators Association

2011 Clinic/Conference

**DUE June 1, 2010**

Clinic proposals must be postmarked or sent by e-mail\* by June 1, 2010.

Notification of acceptance will be made by September 1, 2010.

## Clinic Session Proposal Application

Session Title: \_\_\_\_\_

Format:     Clinic         Panel         Demonstration         Other

Target Audience Interest:    Elementary General Music         Band         Vocal         Orchestra  
 Jazz     CMENC         Advocacy     Research         Higher Education

Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will this session include a demonstration group?  Yes     No    If yes, how many in the group? \_\_\_\_\_

### ESTIMATED COSTS FOR CMEA:

**\*Colorado clinicians are not eligible for an honorarium or expense reimbursement**

Required Honorarium Amount \_\_\_\_\_ Estimated Air Fare \_\_\_\_\_

Lodging and Meals \_\_\_\_\_ Meals \_\_\_\_\_ Other expenses \_\_\_\_\_

**Total Estimated Amount Expected from CMEA:** \_\_\_\_\_

List all potential corporate sponsors: \_\_\_\_\_

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

**E-mail:** \_\_\_\_\_

(you will receive an email confirmation that your proposal has been received)

Submissions should be sent to:

Tricia Kidd, CMEA President

6870 E. 131st Drive,

Thornton, CO 80602

tricia.kidd@comcast.net

(\*E-mail is preferred)

**\*\*\*\*Submission of this proposal indicates the proposer has read and agrees to conform to the guidelines CMEA has provided on this and the preceding page.\*\*\*\***